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TRANSMITTAL SLIP		DATE
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FORM NO. REPLACES FORM 36-R

(47)

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STAT

OTE 86-4000

29 JAN 1986

MEMORANDUM FOR: Director of Personnel

VIA: Security Officer, OTE
Deputy Director for Administration
Employee Services Division, OP

STAT

FROM: [REDACTED]
Director of Training and Education

SUBJECT: Memorandum of Oral Agreement--For

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1. The following individual has been retained under contract to make a presentation to Agency personnel in the Headquarters Auditorium on 4 March 1986. The lecture will be one in a series, under OTE auspices, by a selected group of eminent scholars and outstanding public figures.

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2. The above fee includes preparation time of two days. This individual is to be paid under [REDACTED] on a fee-per-task basis in the amount cited above on certification that the task has been successfully completed. Income taxes are not to be withheld, but Form 1099 is to be issued in conformance with the Federal income reporting requirements.

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3. [REDACTED] has assured us that his employer is aware of this contractual relationship with the Central Intelligence Agency. No commitments other than those stated have been made to this individual.

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SUBJECT: Memorandum of Oral Agreement

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CONCUR:

Deputy Director for Administration

Date

APPROVED:

SL

17 FEB 1986

Director of Personnel

Date

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